

**Best Available Techniques Information System (BATIS) (DPO-1586)**  
**PRIVACY STATEMENT**  
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**1. Description.**

BATIS is an electronic system which contains all the information exchanged in the context of the elaboration/review of Best Available Techniques Reference documents (BREFs), except for confidential and sensitive information. BREFs are elaborated within the European Integrated Pollution Prevention and Control Bureau (EIPPCB) which is part of the Sustainable Production and Consumption Unit of IPTS.

Registered members are allowed to submit and view information. The information contained in BATIS comprises electronic documents (e.g. Word, Excel, and PDF files) and contact details of registered members from Technical Working Groups (TWG), the Forum (formerly Information Exchange Forum - IEF), and the EIPPCB.

One of the functionalities of BATIS is to allow registered members to make comments online on draft BREFs. For sake of transparency, all members must know who is making comments and whom he/she is representing and it is therefore necessary to collect personal data.

The processing of personal data is under the responsibility of the Sustainable Production and Consumption Head of Unit, acting as Controller, and the delegated Controller, which is responsible for the BATIS system.

The regulation EC/45/2001 of the European Parliament and of the Council of 18 December 2000 on the protection of individuals with regard to the processing of personal data by the Community institutions and bodies and on the free movement of such data is applicable.

**2. What personal information do we collect, what is the legal basis, for what purpose and through which technical means?**

**Identification Data:**

Title, First Name, Last Name, Nationality, Address, Organisation, Type of institution represented (Country, Industrial NGO, Environmental NGO or European Commission), Telephone, Fax, E-mail, Homepage of the organization (URL), Person/Organisation who nominated the registered member, Nomination date, Nomination form (Letter, email or fax)

**Legal Basis of processing:**

The Industrial Emissions Directive 2010/75/EU (IED) stipulates that the Commission shall organise an exchange of information between Member States, the industries concerned, non-governmental organisations promoting environmental protection and the Commission to draw up, review and, where necessary, update BAT reference documents.

**Purpose of processing:**

The BAT Information System (BATIS) was set up to:

- facilitate the exchange of information between Member States, the industries concerned, non-governmental organisations promoting environmental protection and the Commission to draw up, review and, where necessary, update BAT reference documents in the framework of implementation of the IED
- facilitate the internal process carried out within the European IPPC Bureau in order to produce or review BREFs.

## **Technical Information:**

The user data are collected through web forms and stored electronically.

### **3. Who has access to your information and to whom is it disclosed?**

BATIS allows registered members of BATIS (i.e. Forum and TWG members) and JRC/IPTS staff to access all identification data mentioned above of other users of BATIS (i.e. name, contact details, whom does member represent, nomination details). Moreover, an external contractor assigned with the continuous maintenance and upgrade of BATIS has access to all identification data mentioned above. No further data is transmitted to parties, which are outside the recipients and the legal framework mentioned.

### **4. How do we protect and safeguard your information?**

The collected personal data is stored on the servers of the JRC and underlie the Commission Decision C (2006) 3602 of 17/08/2006 “concerning the security of information systems used by the European Commission” which defines IT security measures in force. Annex I defines the security requirements of EC Information Systems. Annex II defines the different actors and their responsibilities. Annex III defines the rules applicable by users. See notification DPO-1946.

The external contractor assigned with the maintenance and upgrade of BATIS is bound by his contract with JRC IPTS to abide by the Regulation EC/45/2001.

### **5. How can you verify or modify your information?**

Registered users have direct password-protected web access to their profile for verification and may ask the EIPPCB Secretariat to modify or delete their data within 14 days.

### **6. How long do we keep your data?**

The time limit for storing personal data for a given BREF is about 4-6 years which corresponds to the period between the publication of a BREF and the start of its review.

### **7. Contact Information.**

Should you have any queries concerning the processing of your personal data, please address them to the EIPPCB Secretariat: [jrc-ipts-eippcb@ec.europa.eu](mailto:jrc-ipts-eippcb@ec.europa.eu)

On questions relating to the protection of personal data, you can contact:

- the DG JRC Data Protection Co-ordinator: [jrc-data-protection-coordinator@ec.europa.eu](mailto:jrc-data-protection-coordinator@ec.europa.eu)
- the Commission’s Data Protection Officer: [data-protection-officer@ec.europa.eu](mailto:data-protection-officer@ec.europa.eu)

### **8. Recourse.**

In the event of a dispute, you can send a complaint to:

- the European Data Protection Supervisor: [edps@edps.europa.eu](mailto:edps@edps.europa.eu)